

What is VolunTEENS?

VolunTEENS is a year-round volunteer program designed for students, ages 12-18 who want to help in their communities by volunteering.

The VolunTEENS Program can...

- Give you work experience for job applications.
- Help you stand out on college and scholarship applications.
- Fulfill school or other service requirements.
- Allow you to help others.
- Help you explore future careers while learning new skills.
- Expose you to new people and experiences.
- Be Fun!

Getting Started:

Follow the steps below and you'll be on your way!

1. Read the information given here and then talk with your parents about your interest in volunteering.
2. Decide how many hours you can commit to volunteering and talk about how you'll get to your volunteer job(s). Make sure you have transportation before you sign up for the VolunTEENS Program.
3. Applications are filled on a first come, first served basis so sign up early to have the best chance of getting the job(s) that you want.

4. Apply online at: www.volunteerkalamazoo.org, OR

Mail your application to:

Volunteer Center of Greater Kalamazoo

709-A S Westnedge Ave, Kalamazoo MI 49007, OR

Fax it to 269.382.8362

Next Steps:

5. After your application is processed, you will receive more information about the organization(s) from the Volunteer Center via email or snail mail.
6. Expect to be contacted by the organization(s) within 2-3 weeks, sometimes longer depending upon the needs of the organization(s).
7. Remember that there may be other requirements before beginning your volunteer job, such as an application, interview, background check and/or training.
8. Use the Student Activity Report (or other school form, if applicable) to record and verify your hours and submit them to the Volunteer Center (available online). We will track them in our database, to be retrieved when needed for college, scholarship or Michigan Student Service Award applications.
9. Enjoy your volunteer experience!
10. Apply anytime throughout the year, or contact us if you'd like to volunteer at additional locations.

Questions?

Email: volunteens@volunteerkalamazoo.org, or Call: 269.382.8350 weekdays

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Not sure which organization to look for?

Many volunteers prefer to look for jobs that fall within a subject or interest area. To help you, we’ve created an index (see page 35 of the VolunTEENS section) that sorts opportunities into one of the following categories:

- Animals
- Arts & Culture
- Court-Ordered Service
- Children & Youth
- Diversity & Social Awareness
- Education
- Food/Shelter/Clothing
- Gardening & Environment
- Health Care & Counseling
- Office Work
- Recreation
- Seniors & Aging
- Technology & Media

ACT-SO

PO Box 51473, Kalamazoo, 49005-1473 • www.actsokazoo.org

Typist 🗂️ 🗑️ Volunteer needed to help type student/patron lists/labels.

Skills or Requirements: Computer skills

Hours: Flexible

Minimum Age: 18

Adventure Centre at Pretty Lake

9497 West Q Ave., Mattawan, 49071 • www.AdventureCentre.org

Data Entry/Computer Volunteer 🗂️ 🗑️ Volunteer needed to assist with various data entry and computer tasks.

Skills or Requirements: Computer skills

Hours: Flexible

Minimum Age: 14

General Maintenance Site Worker 🗂️ 🗑️ Fulfill your service requirements! Help maintain our 215-acre site: trail maintenance, minor carpentry, small tractor repair, chain sawing, high-angle carpentry, clean up trash, set up and take down tents, minor repairs to office and other buildings.

Hours: Flexible, contact for more information.

Minimum Age: 16, or younger with adult

Graphic Design/Marketing Assistant 🗂️ Volunteer needed to assist with creating written materials (pamphlets, etc), graphic design and other marketing tasks. Great opportunity for student interested in writing, journalism, or graphic design work!

Hours: Flexible

Minimum Age: 17

Air Zoo, The

6151 Portage Rd, Portage, 49002 • www.airzoo.org

Camp Education Assistants 🗂️ Do you like to work with children? If you have an interest in aviation and get along well with children you may enjoy this opportunity to assist instructors with projects, organizing materials and cleaning up.

Hours: Ace Camp, grades 9-12, Jul 12-16 [9:30-3:30]; Astronaut Camp, grades 5-6, Aug 2-6 [9:30-3:30]; Cadet Camp, grades 3-4, Aug 16-20 [9:30-1:30]; Control Line Camp, grades 7-8, Aug 16-20 [9:30-3:30]; Earn Your Wings Camp, grades 1-2, Jul 14-16 [9:30-11:30]; Earn Your Wings Camp, grades 1-2, Jul 14-16 [1:30-3:30]; Earn Your Wings Camp, grades 1-2, Aug 11-13 [9:30-11:30]; Earn Your Wings Camp, grades 1-2, Aug 11-13 [1:30-3:30]; Girls Science Academy, ages 9-14, Jul 19-23 [9:30-3:30]; High Flyers Camp, grades 4-5, Jun 21-25 [9:30-3:30]; High Flyers Camp, grades 4-5, Jul 26-30 [9:30-3:30]; Rocketry Camp, grades 6-8, Jun 28-Jul 2 [9:30-3:30]; Radio Control Camp, grades 7-12, Aug 9-13 [9:30-3:30]; Family BLAST Camp, all ages, Jul 2 or Aug 14 [9:30-3:30]. Call for more info.

Minimum Age: 16

Greeter 🗂️ Greet customers.

Skills or Requirements: Customer service skills, friendly, able to stand

Hours: Mon-Sat [9am-1pm] [1pm-5pm], Sun [12pm-5pm]

Minimum Age: 16

Phone Assistant 🗂️ Answer phones.

Skills or Requirements: Good speaking and communication skills. Able to follow directions.

Hours: Mon-Wed and Sat [9-1pm][1-5pm]; Sun [12-5pm]

Minimum Age: 16

4 | www.volunteerkalamazoo.org - APPLY ONLINE!

Survey Collectors 🗺️ 🗺️ Walk around and conduct surveys with customers at the Air Zoo.

Hours: Flexible

Minimum Age: 16

Alzheimer's Association Greater Kalamazoo

2300 Portage St, Kalamazoo, 49001 • www.alz.org

Administrative Assistant 🗺️ 🗺️ Volunteer will process mail, create program packets, copy, fax, answer phones, change tapes, and help with lending library.

Hours: Flexible, Mon-Fri [8-5]

Minimum Age: 16

American Diabetes Association, Southwest Michigan

3940 Broadmoor SE, Grand Rapids, 49588 • www.diabetes.org

Golf Scramble Volunteers 🗺️ 🗺️ Help with 20th Annual Golf Scramble at Gull Lake View Golf Club. Volunteer jobs include set-up, golfer registration, cashier, course volunteers, golf cart volunteers, banquet games, silent auction, photographer & clean-up.

Hours: Thu, Jun 10, 2010, [10am-8pm], various shifts available.

Minimum Age: 18

Step Out Walk to Fight Diabetes Volunteers 🗺️ 🗺️ 🗺️ Volunteers needed to help with annual walks in Battle Creek and Portage, that raise money and awareness for diabetes. Volunteer jobs include set-up, greeters, registration, medical, rest stops, finish line greeters, photographer, and clean-up.

Hours: [8-11am] various shifts available

Minimum Age: 15

American Red Cross, Greater Kalamazoo

5640 Venture Ct, Kalamazoo, 49009 • www.greaterkzooeredcross.org

Blood Drive Pick-Up Arrive at Kalamazoo County Blood Drives at end of programs to pickup and return equipment to Chapter.

Hours: Requires a 2-hr time commitment 2-3 times/mo. Flexible schedule afternoons and evenings available.

Minimum Age: 17

Blood Services Volunteers 🗺️ 🗺️ Assist at blood drive sites performing various duties, making calls to past donors to notify them of upcoming drives, or serve in a leadership role by helping with recruitment and volunteer coordination.

Skills or Requirements: Training is provided.

Hours: Flexible hours Mon-Fri [9am-5pm], 3-4 hr shifts

Minimum Age: 17

Canteen Host 🗺️ 🗺️ 🗺️ Specific duties include: stocking the canteen area, keeping area clean, conversing with donors, explaining the importance of blood donations, thanking the donor and being alert to adverse reactions following blood donation.

Hours: Flexible

Minimum Age: 17

Community Disaster Education Presenter 🗎 Help educate community organizations and agencies to prevent, prepare for, and respond to emergencies. Promote and conduct disaster education presentations in the community, continue training and learning, and attend relevant CDE meetings.

Hours: Flexible

Minimum Age: 17

Unloaders and Reloaders 🗎🗎🗎 Assist with unloading and/or reloading truck at blood drives, set-up and take down of equipment.

Hours: Mon [9am and/or 4:30pm] Thu [10 or 11am] and/or [6:15 or 7:15pm]

Minimum Age: 17

Volunteer Blood Drive Coordinator for Donor Recruitment 🗎🗎 Recruit and train volunteers, organize and prioritize upcoming blood drives and monitor their progress.

Hours: Flexible during [9-5]

Minimum Age: 18

Volunteers for Blood Donor Recruitment 🗎🗎🗎 Telephone previous blood donors to remind them of blood drives or schedule appointments as needed. All work done at the Greater Kalamazoo Red Cross Chapter House. Great opportunity for community service or school volunteers!

Hours: Flexible during [9-5] week days, 2-3 times/wk

Minimum Age: 13

Youth Leaders 🗎🗎🗎 If you are in high school or college we are in need of youth leaders willing to champion the Red Cross Mission and lead a Red Cross Club! Red Cross Clubs offer a multitude of important opportunities for their school and community.

Hours: Flexible

Minimum Age: 16

Arts Council of Greater Kalamazoo

359 S. Kalamazoo Mall, Kalamazoo, 49007 • www.kalamazooarts.com

Art Hop Facilitator 🗎🗎🗎 Work with artists to keep a record of works sold, and provide receipts to patrons that make a purchase. Encourage them to provide contact information to ACGK to be added to our Art Hop postcard distribution. This is a fun task for friends to do together.

Hours: First Friday of each month [5-9pm]

Minimum Age: 18

Greeters/Ushers 🗎🗎🗎 Volunteers needed to assist performers, act as greeters and serve refreshments for events including to Fete de la Musique, All Ears Theatre performances, Bravo! performances, United Teens Talent auditions and performances, and Community Medal of Arts.

Skills or Requirements: Enjoy meeting and greeting new people.

Hours: Vary by event, visit www.kalamazooarts.com or call for more info.

Minimum Age: 16

Office Support 🗑️ Help support the Arts Council by volunteering to assist with mailings, general filing, distribution of marketing materials, answering phones and working with staff on special projects.

Skills or Requirements: Friendly and willing to learn. Some office experience a plus!

Hours: Vary by event, visit www.kalamazooarts.com or call for more info.

Minimum Age: 16

Bella Terra, Inc.

10736 West RS Avenue, Mattawan, 49071 • www.bellaterraacres.com

Ranch Hand 🐾 🌿 Assist with daily miniature horse farm chores. Duties include: mucking stalls and paddocks; bedding; sweeping; cleaning and filling water tanks/ buckets; horse grooming and exercising.

Skills or Requirements: Must be able to lift 40 pounds.

Hours: Sat mornings [9:30-11:30am]

Minimum Age: 13

Big Brothers Big Sisters, A Community of Caring

3501 Covington Rd, Kalamazoo, 49001 • www.bbbsmi.org

Big Brother, Big Sister, Big Couple, Big Family 🤝 Volunteer is carefully matched with an individual child for activities of mutual interest in their own communities and on their own time schedules.

Skills or Requirements: Time to give and interest in helping a child.

Hours: Flexible, scheduled between volunteer and child

Minimum Age: 18

Bigs in Schools Volunteer 🤝 Meet for one hour weekly with an assigned child at a designated area school for fun and development of a friendly relationship.

Skills or Requirements: Time to give and interest in helping a child, a 9-month commitment required.

Hours: Vary by school

Minimum Age: 18

Bowl for Kids' Sake Volunteer 🤝 🗑️ Assist with fund raising activities as a team recruiter, prize solicitor, and/or day-of-event worker.

Hours: Flexible

Minimum Age: 14

Clerical Aide 🗑️ 🗑️ Answer telephones, greet visitors, make copies, collate mailings, data entry, filing and updating records. Assist with making phone calls to update general information records, & other office tasks as needed.

Skills or Requirements: General office skills

Hours: Flexible during Mon-Fri [9-5]

Minimum Age: 15

Binder Park Zoo

7400 Division Dr, Battle Creek, 49014 • www.binderparkzoo.org

[Zoo Teen Volunteers](#) 🇺🇸 Volunteering to be a part of Binder Park Zoo's Teen Program is a fun and rewarding way to spend your summer. This year teens will choose to be either a JUNIOR ZOO KEEPER or a TEEN EDUCATOR. A zoo shirt and name tag is provided for all participants and a \$75 fee is required.

Skills or Requirements: completed application must be submitted with essay question and two letters of recommendation. Applications due May 7, 2010. Applications are available online as of April 2, 2010. Click on EMPLOYMENT/VOLUNTEER link and then ZOO TEEN APPLICATION.

Hours: Must commit to volunteer 50 hours over the summer.
Minimum Age: 13 by Jun 1, 2010

Boys & Girls Clubs of Greater Kalamazoo

915 Lake St, Kalamazoo, 49001 • www.bgckzoo.org

[Thanksgiving Dinner Servers](#) 🇺🇸 🇺🇸 🇺🇸 Serve Thanksgiving dinner to 500 youth and assist with clean-up.

Hours: Day before Thanksgiving [5:30-9:30pm]
Minimum Age: 13

Bronson Methodist Hospital

601 John St, Kalamazoo, 49007 • www.bronsonhealth.com

[Breast Feeding Boutique Assistant](#) 🇺🇸 🇺🇸 Duties include checking in, pricing and putting away stock, greeting and assisting customers.

Skills or Requirements: TO SIGN UP FOR THIS OPPORTUNITY VISIT www.bronsonhealth.com/volunteers & COMPLETE ONLINE APPLICATION BY May 1, 2010. Volunteer should have customer service skills.

Hours: Summer only. You must be available for a minimum of one 3-4 hr shift/wk and commit to a total of 30 hrs. Participants may not exceed 2 absences. Required orientation and training are provided.
 [9am-Noon] or [1-4pm]

Minimum Age: 15

[Teen Clerical Assistant](#) 🇺🇸 🇺🇸 File, assemble & break down charts, copy forms, fax, shred, data entry of charges, stock supplies, run errands, tidy waiting room, and greet patients.

Skills or Requirements: TO SIGN UP FOR THIS OPPORTUNITY VISIT www.bronsonhealth.com/volunteers & COMPLETE ONLINE APPLICATION BY May 1, 2010. Must have customer service skills. Participants may not exceed 2 absences. Required orientation and training are provided.

Hours: Summer only. You must be available for a minimum of one 3-4 hr shift/wk and commit to a total of 30 hrs. Participants may not exceed 2 absences. Required orientation and training are provided.
 [9-Noon] or [1-4 pm]

Minimum Age: 15

Teen Greeter and Escort 🗺️ 🚗 Greet patients and escort them within the department and building.

Skills or Requirements: TO SIGN UP FOR THIS OPPORTUNITY VISIT www.bronsonhealth.com/volunteers & COMPLETE ONLINE APPLICATION BY May 1, 2010. Volunteer should have customer service skills.

Hours: Summer only. You must be available for a minimum of one 3-4 hr shift/wk and commit to a total of 30 hrs. Participants may not exceed 2 absences. Required orientation and training are provided. Mon-Fri [9am-7pm]

Minimum Age: 15

Canine Safe Harbor

8171 W KL Ave, Kalamzoo, 49009

Dog Walker 🐕 🗺️ Help us provide exercise for our dogs by walking them on a 1/4 mile woodland trail.

Skills or Requirements: Attend orientation, love dogs, ability to walk 1/4 mile in all types of weather. Must be calm, patient & have desire to help dogs. Must also have reliable transportation and a commitment to follow through.

Hours: Flexible, 3-5 hrs/wk Mon-Sun [9am until finished] or 5pm (during winter) or 6pm (during summer) until finished]

Minimum Age: 16

Cheff Therapeutic Riding Center

8450 N 43rd, Augusta, 49012 • www.cheffcenter.org

Barn Assistant 🐎 🗺️ Help Barn Manager with daily chores of horse farm, including cleaning stalls and barn, and grooming and tacking horses.

Skills or Requirements: An interest in working with horses.

Hours: Mon-Fri [8am-5pm]

Minimum Age: 13

Horse Leader or Sidewalker 🐎 🗺️ Sidewalk or lead horses, assist campers with craft projects & help them to learn about horses and horse care. Help with grooming, tacking & caring for the horses. No experience required, training provided.

Skills or Requirements: Able to walk in arena for a minimum of one hour

Hours: Flexible Mon-Fri, Jun-Aug [9am-4pm] Sep-May [9am-8pm]

Minimum Age: 13

Community Healing Centers

2615 Stadium Drive, Kalamazoo, 49008 • www.communityhealingcenter.org

Roof Sit Special Event Planners 🗺️ 🚗 🏠 Help plan & implement our annual fundraising event, Roof Sit. Help secure business sponsors, work with schools and other community groups to recruit volunteers. Proceeds support programs that prevent child abuse & neglect in our community.

Skills or Requirements: Must be able to fulfill expectations listed in description

Hours: Committee meetings are once per month - time and day vary depending on committee members' needs.

Minimum Age: 16

Roof Sit Volunteers 🇺🇸 🇨🇦 Volunteers will greet people when they come to make a donation, collect money & make sure the donor receives a receipt, take phone pledges & write receipts, or pump gas & wash windshields at local Shell or Bob & Kay gas stations for tips.

Skills or Requirements: Must be pleasant, cheerful and have ability to record information.

Hours: Vary

Minimum Age: 16

Comstock Community Center

6330 King Highway, Kalamazoo, 49041 • www.comstockcc.com

Adopt-A-Family Participants 🇺🇸 🇨🇦 🇳🇪 Families, groups or businesses provide toys, clothing and/or food for a needy family during the holidays. Help with delivery of gifts to families or bring donations to the center.

Skills or Requirements: An interest and ability to help others.

Hours: Referrals given mid-Nov thru Dec.

Minimum Age: 13

Yard Clean-Up Workers 🇺🇸 🇨🇦 🇳🇪 Assist older adults with leaf raking, bush trimming and general yard clean-up.

Skills or Requirements: Ability to do physical labor.

Hours: Flexible hours. Spring and Fall projects available.

Minimum Age: 13

Downtown Kalamazoo, Inc.

157 S Kalamazoo Mall Ste 175, Kalamazoo, 49007 • www.central-city.net

Kalamazoo Holiday Parade Volunteers 🇺🇸 🇨🇦 🇳🇪 Volunteers needed to help with the Kalamazoo Holiday Parade: parade line-up volunteers, helium balloon fill-in carriers.

Location: Downtown Kalamazoo, Pfizer Parking Lot, Portage and Lovell Streets.

Hours: Sat, Nov 13, 2010 [9am-1pm]; various shifts available

Minimum Age: 16

Eastside Neighborhood Association

1301 E Main St, Kalamazoo, 49048

Events Assistant 🇺🇸 🇨🇦 🇳🇪 Help organize & implement special events: Spring Clean-up, National Night Out, Volunteer Recognition, Back-to-School picnic, & Holiday Open House.

Skills or Requirements: Good communication, able to follow directions, & familiar with neighborhood. Some lifting required. Must also exhibit organizational skills and ability to ask for help. Background check required for court ordered community service volunteers.

Hours: Flexible, Mon-Fri mornings/afternoons

Minimum Age: 16

Edison Neighborhood Association

816 Washington Ave., Kalamazoo, 49001 • www.edisonneighborhood.com

Reception and Clerical Aide 🗑️🚶♿️🚹 General office work including organizing, cleaning files, and greeting visitors.

Hours: Flexible between [9am-5pm]

Minimum Age: 16

Seasonal Neighborhood Clean-Up Crew 🗑️🚶♿️🚹🚺 Assist with neighborhood cleaning at various outdoor locations within the Edison neighborhood.

Hours: Flexible daytime hours [9am-4pm]

Minimum Age: 18

Fair Food Matters

323 N Burdick St, Kalamazoo, 49007 • www.fairfoodmatters.org

Growing Matters Garden Teen Garden Assitants 🗑️🚶♿️🚹🚺 Help with organic gardening activities including planting, weeding, harvesting, and composting. Lend a hand with events, classes and at the farmer's market. We have two educational gardens: Woodward Elem. and near North Westnedge and Dunkley in Kalamazoo.

Skills or Requirements: An interest in gardening is preferred, but all experience levels are welcome. Must enjoy working with people, getting your hands dirty, and spending time outside during the summer.

Hours: Flexible May-Sep, prefer 2-6 hrs/wk, some evening and weekend opportunities available.

Minimum Age: 12

SW Michigan Community Harvest Fest Volunteers 🗑️🚶♿️🚹🚺 Festival volunteers are needed to help with activities for children's programs, an information table, as parking assistants, and for set-up and clean-up.

Hours: Sun, Sept 19, 2010, at Tillers International, Scotts, MI
[11:30am-6:30pm]

Minimum Age: 14

First Day Shoe Fund

www.firstdayshoefund.org

Shoe Distribution Volunteer 🗑️🚶♿️🚹🚺 Volunteers needed to help with sorting, sizing & distributing children's athletic shoes to school sites.

Skills or Requirements: An ability to work with children. Patience and friendliness.

Hours: Flexible, late Jul-early Aug, various shifts

Minimum Age: 14

Gilmore Car Museum

6865 Hickory Road, Hickory Corners, 49060 • www.gilmorecarmuseum.org

Docent 🗑️🚶♿️ Docents provide information to groups of adults and children that tour the museum. They provide guided tours when the need arises and answer visitor questions.

Skills or Requirements: Training required. Must be comfortable talking to groups and familiar with automobiles and automotive history or be willing to learn.

Hours: Flexible hours, Mon-Sun [8-5], May-Oct

Minimum Age: 18

APPLY ONLINE! - www.volunteerkalamazoo.org | 11

Guest Services/Special Events 🗺️ Help with car shows and other special events. Duties include: parking, sanitation, and site security.

Skills or Requirements: Must be available on weekends on an occasional basis.

Hours: Vary depending on event

Minimum Age: 18

Girl Scouts Heart of Michigan

601 W Maple St, Kalamazoo, 49008 • www.gshom.org

Program Volunteer Plan and/or assist with one or more program events (includes age level and camping events that range from a few hours to a weekend).

Skills or Requirements: Ability to work with girls and GS leadership training (program aid, leader orientation) preferred.

Hours: Vary on level of commitment and availability.

Minimum Age: 12

Goodwill Industries of Southwestern Michigan

420 E Alcott, Kalamazoo, 49004 • www.goodwillswmi.org

Clerical Volunteer 🗺️ 🚗 General clerical duties

Skills or Requirements: General office skills, will train

Hours: Flexible schedule coordinated with volunteers

Minimum Age: 16

Maintenance/Custodial Volunteer 🗺️ 🗺️ 🚗 Volunteers will have the opportunity to work with a variety of individuals. Assist in the performance of maintenance and/or custodial work at your personal ability level.

Skills or Requirements: Volunteers must meet organization's job requirements; maintain the confidentiality of the individuals you work with in this facility.

Hours: Flexible

Minimum Age: 16

ShopGoodwill.com Volunteer 🗺️ 🗺️ 🚗 Package items sold online, process shipping labels for packages using UPS Worldship or USPS software, sort goods to be listed on Shopgoodwill.com, help to maintain department goals, general light cleaning of items, and other duties, as necessary.

Skills or Requirements: Basic computer knowledge, adaptable to new tasks, able to work independently, lift 20 lbs or more, have the ability to understand, accept and work with people who have disabilities and/or barriers to employment.

Hours: Flexible

Minimum Age: 16

Greater Kalamazoo Area Holiday Food Drive

www.kalamazooholidayfooddrive.org

Holiday Food Drive Workers 🗺️ 🗺️ 🚗 🚗 Sort and count the donated food items and pack the boxes during this two-day event. To volunteer, just go to the Kalamazoo County fairgrounds, Hazel Gray Building the days of the event at the times listed below.

Hours: Held mid-December every year. Sort and count items Fri [6-8pm]

Pack boxes beginning on Sat [9:30am], deliveries beginning [10:30am]

Minimum Age: 18, or younger with adult

Greater Kalamazoo Girls on the Run

125 W. Exchange Place, Kalamazoo, 49007 • www.girlsontherunkazoo.org

5K Celebration Volunteers 🗑️ 🚧 🛠️ Fill a variety of roles at our 5K Celebration at Waldo Stadium on Western Michigan University's campus: set up, tear down, food, course, first aid, community runner registration, volunteer registration, parking, traffic, floaters.

Hours: Thu, May 27, 2010, [1-9pm], various shifts available.

Minimum Age: 13

General Office Help 🗑️ Specific duties include copying and sorting papers, filing, data entry, and other organizational activities.

Skills or Requirements: Need to present self in professional manner and be familiar with Microsoft Word and Excel.

Hours: Flexible, Tue/Thu

Minimum Age: 15

Supply Sorting and Organization 🗑️ 🚧 🛠️ Specific duties include counting and sorting team supplies for Girls on the Run participants-including pieces to lesson plans, first aid kits, cones, pens, pencils, crayons, paper, jump ropes, batons and much more.

Skills or Requirements: Attention to detail, accuracy and excellent organization skills are very important.

Hours: Flexible, Tue/Thu

Minimum Age: 15

Heritage Community of Kalamazoo

2300 Portage St, Kalamazoo, 49001 • www.heritagecommunity.com

Activity Assistants 🗑️ 🗑️ Participate in a variety of activities with elderly persons.

Activities could include watching a movie with residents, BINGO games, puzzles or similar quiet activity.

Skills or Requirements: Good communication skills necessary.

Hours: Flexible, Mon, Thu, Sat afternoons for 1.5-3 hrs

Minimum Age: 16

Art Class Assistant 🗑️ 🗑️ Assist residents and life enrichment staff during art activities.

Have fun reminiscing in the process.

Hours: 1 hr/wk

Minimum Age: 18

Bingo Assistants 🗑️ 🗑️ 🗑️ Helpers are needed to assist residents participate in BINGO games. You may call numbers, help with chips, and help residents to become involved in the game. Build relationships with residents and have fun playing BINGO.

Hours: Wed [2-3pm] or Fri [5:30-6:30pm]

Minimum Age: 16

Bowling Assistant 🗑️ Assist residents by setting up pins and helping to keep score.

Hours: Wed [10:30-11:30am]

Minimum Age: 16

Drum For Fun Volunteer 🗑️ 🗑️ Demonstrate spirit and enthusiasm while engaging residents in rhythmic movement.

Skills or Requirements: Lots of spirit and high energy; enjoy music & working w/seniors.

Hours: 1 hr/wk

Minimum Age: 16

Life Story Activity Assistant 🗎 🗎 Volunteer will share Life Stories with residents and also record the resident's Life Story on a form.

Skills or Requirements: Good writing and communication skills are a must.

Hours: Flexible, up to 4 hrs/day

Minimum Age: 16

Reading Companion 🗎 🗎 Provide residents with the opportunity to listen to a variety of stories, poems, etc.

Skills or Requirements: Gather appropriate materials: magazines, books, Bible, or short stories to read to the residents, discuss articles or stories with the residents.

Hours: 1 hr/wk

Minimum Age: 16

Seasonal Decor Assistant 🗎 🗎 Help decorate the facility with decorations associated with the various yearly holidays.

Skills or Requirements: Should have willingness to share creative decoration ideas.

Hours: 2 or more hrs/mo

Minimum Age: 16

Spirit Engager 🗎 🗎 Help with resident interaction by playing music, cards, puzzles, bowling, other games, etc.

Hours: [1-2pm] Sats; other days also available

Minimum Age: 16

Texas Hold 'Em Dealer 🗎 🗎 Dealer needed for resident Texas Hold 'Em game. Must have knowledge of game.

Hours: First and third Fri of every month [1-2:30pm]

Minimum Age: 16

Walk With Me Companion 🗎 🗎 Encourage and support an Amber Way resident while taking walks. Engage resident in conversation, keep track of how resident is doing and report to life enrichment staff.

Skills or Requirements: Motivation skills

Hours: Flexible

Minimum Age: 16

Wii are Friends 🗎 🗎 Instruct residents on how to play the Wii games to encourage movement and simulate activities they used to participate in. Great training for students of occupational therapy or exercise science.

Hours: 30-45 minutes, 1-2 times/wk

Minimum Age: 16

Hospice Care of Southwest Michigan

222 N. Kalamazoo Mall Ste. 100, Kalamazoo, 49007 • www.hospiceswmi.org

Project Assistant 🗎 🗎 Help create and assemble flyers, invitations and programs for community events or staff recognition events and assist with mailings.

Skills or Requirements: Computer knowledge desirable.

Hours: 4-8 hrs per wk, flexible times Mon-Fri [8am-5pm]

Minimum Age: 16

Hospital Hospitality House of Southwest Michigan

527 W South St, Kalamazoo, 49007 • www.hhhkz.org

House Aide 🚿 VolunTEENS will work at the Hospital Hospitality House helping with household chores, simple gardening, and general office work including annual reorganization of files.

Hours: Summer only opportunity, Mon-Fri mornings

Minimum Age: 12

Volunteer Coordinator 🚿 Working closely with the supervisor you will oversee the tasks of younger VolunTEENS at the Hospital Hospitality House and help teach and monitor all aspects of jobs.

Hours: Summer only opportunity [9-11am]

Minimum Age: 16

Junior League of Kalamazoo

2121 Hudson Ave Ste 101, Kalamazoo, 49008 • www.jlkalamazoo.org

Festival Of Trees Workers ♿ 🚿 🚿 Adults work as display and raffle host/hostess, greeters, craft helpers, and selling tickets. Teens (16-18) assist in children's area with crafts, photos with Santa, and cookie decorating.

Skills or Requirements: Need a pleasant attitude & "holiday spirit". All jobs require standing for 2-3 hrs during 3 hr shift.

Hours: Event held annually in November, call for more information or visit www.jlkalamazoo.org.

Minimum Age: 16

Kalamazoo Ballet

431 E South St, Kalamazoo, 49007

Cleaning Volunteer 🚿 Volunteer needed for light cleaning.

Hours: Flexible, call for more information.

Minimum Age: 16

Painter 🚿 🚿 Paint walls, windows & floors, & assist with set preparation.

Skills or Requirements: Painting experience, must assist with clean up

Hours: Hours to be arranged, call for more information.

Minimum Age: 16

Kalamazoo Communities In Schools

125 W. Exchange Place, Kalamazoo, 49007 • www.kcis.us

Bagels & Books Volunteers ♿ 🚿 🚿 Volunteers are needed to help with various Bagels & Books activities including set-up, reading books to children at elementary schools, distributing books that the children get to keep. Please call for more information.

Hours: Vary

Minimum Age: 16

Guys Read Book Group Leader ♿ 🚿 Men or women needed to read books and facilitate discussion with groups of 4th and 5th grade boys at Lincoln International Studies or King Westwood Elementary. Leaders also join boys in an online "blog" during off weeks.

Skills or Requirements: Interested volunteers should attend an information session.

Hours: Flexible during school day.

Minimum Age: 18

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Mentor 🇺🇸 🇨🇦 Develop a relationship with a child to provide friendship, guidance & act as a role model. Meetings take place in school setting.

Skills or Requirements: Caring adult who enjoys children and listens well.

Hours: Volunteers requested to make a school-year long commitment, Mon-Fri, 1hr/wk

Minimum Age: 18

Publishing Center Coordinator 🇺🇸 🇨🇦 Work with KCIS staff to run a program designed to improve writing skills at the elementary school level. The Center is a volunteer-run program that helps children make their creative writing into bound books.

Skills or Requirements: The ideal candidate doesn't need to be an expert, but must enjoy writing, working with children and have a basic knowledge of editing conventions. The coordinator will have to work well with others in a fast-paced environment.

Hours: A min of 4 hrs/wk at a school site, including an hour working directly with student developing writing skills and instilling a love of the process of writing.

Minimum Age: 18

Publishing Center Volunteers 🇺🇸 🇨🇦 Volunteers needed to work at the Publishing Centers in 14 KPS elementary, middle and high schools during the 2009-10 school year. Volunteers will help students edit their creative writing and make the finished version into a bound book.

Skills or Requirements: Experience in elementary education, the writing and publishing process, word processing and enjoy writing and working with children.

Hours: Volunteers should commit to a min of 1-1/2 hrs/wk, and can work with students at a school site during or after school or can type stories from home.

Minimum Age: 18

Tutor 🇺🇸 🇨🇦 🇺🇸 Work with elementary, middle and high school students that need extra help to succeed in school and in 21st Century After School Programs. Strong need for math tutors, but all subjects accepted.

Skills or Requirements: Must make 1 hr/wk commitment

Hours: Mon-Fri

Minimum Age: 18

Kalamazoo County Child Abuse & Neglect (CAN) Council

3299 Gull Rd G16, Nazareth, 49074 • www.kcan.org

Be A Lifesaver Donation Solicitor 🇺🇸 🇨🇦 🇺🇸 Work 2-hour shifts at various pre-approved sites in Kalamazoo County requesting donations from patrons. A Be A Lifesaver apron, canister, and Lifesaver candies are provided.

Skills or Requirements: Ability to stand for duration, talk to public about CAN activities and request a donation. Must have own transportation to and from sites. 10-15 minute orientation/training at headquarters on day of event.

Hours: Apr 16-17, 2010; Shifts scheduled every 2 hrs btwn [7am-7pm]

Minimum Age: 16

Booth Sitter 🇺🇸 Volunteers needed to man booths/tables at various community events. Distribute information and talk to community members about the CAN Council.

Hours: Vary

Minimum Age: 16

Office Aide 🗂️📞📁 General office duties: answering phones, filing, inventory, & some data entry.

Skills or Requirements: Knowledge of PCs & MS Office software helpful, but will train if a steady commitment is made.

Hours: Flexible Mon-Fri [9 am-5 pm] (Up to 5-20 hrs/wk), some special events on weekends or evenings

Minimum Age: 15

Kalamazoo County Poverty Reduction Initiative

Lewis Walker Institute for Race & Ethnic Relations, Kalamazoo, 49008-5236 • www.haltpoverty.org

Kit Assembler 🗂️📞📁🔧 Join our team by helping to reassemble the workshop kit supplies and resources. This is a vital part of our goal to educate the community about the realities of poverty and inspire action toward change!

Skills or Requirements: Good organizational skills, ability to follow written directions and ability to work alone or as part of a group.

Hours: Flexible, up to 10 hrs/wk, if needed, during [9am-5pm], Mon-Fri

Minimum Age: 16

Poverty Simulation Workshop Staff 🗂️📞📁🔧 Help educate the community about poverty through interactive role playing. Each staffer is assigned a role with specific instructions which help to give workshop participants a meaningful and impactful active learning experience.

Skills or Requirements: Volunteers must be reliable, punctual and have the ability to follow directions. Volunteers must also be able to have fun and be creative!

Hours: Time commitment is 3 hrs/workshop. Workshops generally occur during business hours with occasional evening occurrences.

Scheduling is done by event. Contact for calendar of workshops.

Minimum Age: 16

Kalamazoo Deacons Conference

1010 N Westnedge Ave, Kalamazoo, 49007 • www.kazoodc.org

Administrative Volunteer 🗂️📞📁 Help with mailings, photocopying, etc.

Hours: Flexible, Mon-Fri [9am-5pm]

Minimum Age: 16

Back 2 School Bash Volunteers 🗂️📞📁🔧 Volunteers needed to help with this annual celebration for families to help kids get ready for school. Location: LaCrone Park

Hours: Flexible, held annually in August

Minimum Age: 16

Clothing Department Assistants 🗂️📞📁 Assist with sorting/hanging clothing, and helping customers.

Skills or Requirements: Volunteers must be comfortable working with and around people of diverse backgrounds. On-the-job training is provided.

Hours: Flexible Mon-Fri [9am-3pm]

Minimum Age: 14

Janitor 🗂️📞📁 General cleaning of building.

Skills or Requirements: Experience helpful but not required

Hours: Flexible, scheduled Mon-Thu [9-5]

Minimum Age: 16

[Run for the Son 5K Event Planners/Volunteers](#) 🏃♂️ 🏃♀️ 🏃👦 Help during a 5K Run/Walk held at the Portage Celery Flats.

Hours: Flexible, held last Sat of September

Minimum Age: 16

[Summer Gathering Event Volunteers](#) 🏃♂️ 🏃♀️ 🏃👦 Help with various activities for our end of school Summer Gathering event, held annually in Jun at LaCrone Park.

Hours: Flexible

Minimum Age: 16

Kalamazoo City Department of Parks and Recreation

www.kalamazoocity.org

[Egg Hunt Special Event Helper](#) 🏃♂️ 🏃♀️ 🏃👦 Stuff eggs prior to the event, face paint basic spring symbols like bunnies, eggs, chicks and flowers. Assist with event set up and tear down, crafts, balloons and registration tables.

Location: Mayors' Riverfront Park, 251 Mill St.

Skills or Requirements: Friendly and work well with others.

Hours: Sat, Apr 3, 2010 [10am-Noon]

Minimum Age: 16

[Future Chef](#) 🏃♂️ 🏃♀️ Do you like cooking? Here's an opportunity to help improve the culinary skills and broaden the kitchen experience of youth.

Skills or Requirements: Some cooking experience and an interview is required.

Hours: Wednesdays, Jun 23 - Jul 28, 2010 [10:30am-Noon]

Minimum Age: 18

[Halloween River Trail Event Helpers](#) 🏃♂️ 🏃♀️ 🏃👦 Event held at the Mayors' Riverfront park. Groups of volunteers are needed to do fun or scary activities on the trail, hand out candy on the trail or do a Trunk or Treat, assist with arts and craft projects, set up and tear down tents and props.

Skills or Requirements: Friendly and work well with others.

Hours: Oct 23, 2010, Event is [6-9:30pm]; setup [9am-2:30pm], tear down [9pm-10pm]

Minimum Age: 10

[Flag Football Coach](#) Work with 5th & 6th graders coaching a non-competitive, fun, co-ed Flag Football league. Leagues run six weeks among KPS schools.

Skills or Requirements: Knowledge of football rules is helpful.

Hours: Depending upon the number of teams, games will be once/wk and sometimes twice/wk. Practices are after school, based on coach preference. Dates: Apr 19 - May 28, 2010

Minimum Age: 14

[Hershey Track and Field Meet Event Helper](#) 🏃♂️ 🏃♀️ 🏃👦 Time runners using stop watches, measure distances, & tally scores. Location: Kalamazoo Central High School

Skills or Requirements: Track/field activities experience, work well with youth.

Hours: Sat, Jun 12, 2010 [10:30-3 pm]

Minimum Age: 14

[Park Beautification Event Helpers](#) 🏃♂️ 🏃♀️ 🏃👦 Do you enjoy working outdoors? Come and help us beautify and clean-up the parks.

Skills or Requirements: Physical ability to pick-up trash and litter.

Hours: Flexible day and evening hours.

Minimum Age: 18

18 | www.volunteerkalamazoo.org - APPLY ONLINE!

Parks & Rec Advisory Board Members 🗳️ 🗳️ The Parks & Recreation Advisory Board (PRAB) is made up of City of Kalamazoo residents who have a desire to improve and support municipal parks and recreation in the City of Kalamazoo. Advisory board to the City Commission. (7 adult & 2 youth positions)

Skills or Requirements: Application obtained from City Clerk's Office

Hours: First Tue/mo at [5pm] in Mayors' Riverfront Park community room

Minimum Age: 15

Pepsi Punt, Pass & Kick Event Helpers 🗳️ 🗳️ 🗳️ This is a fun event for volunteers! Assist with registration, spotting, measuring, recording scores, and assist at scorers table.

Location: Mayors' Riverfront Park, 251 Mills St.

Skills or Requirements: Friendly & work well with others, knowledge of football is helpful

Hours: Sun, Sep 19, 2010 [11-2:30pm]

Minimum Age: 16

Recreation Aide 🗳️ 🗳️ 🗳️ Assist with a variety of tasks to support youth activities and special events. Most sites are in Kalamazoo Public Schools within city of Kalamazoo.

Skills or Requirements: Friendly, work well with others.

Hours: Flexible day and evening hours

Minimum Age: 14

Santa's Workshop Helpers 🗳️ 🗳️ 🗳️ Help children and families make gifts for holiday giving and help put candy canes in Bronson Park, monitor children and help with set-up and clean-up.

Locations: City Hall Atrium, 241 W. South St and Bronson Park.

Hours: Sat, Dec 4, 2010 [10am-3pm]

Minimum Age: 16

Soccer Coach 🗳️ 🗳️ Work with 5th & 6th grade non-competitive, fun, coed Soccer league. It is a 6 week league among KPS schools.

Skills or Requirements: Knowledge of soccer rules helpful.

Hours: Depending on the number of teams, games will be once/wk, sometimes twice/wk. Practices after school and based on coach preference. Sep 1 - Oct 29, 2010

Minimum Age: 14

Valentine Dance Event Helper 🗳️ 🗳️ 🗳️ If you enjoy music and dance, and work well with groups of people, help on these two special nights: help with photos, check coats, hand out flowers & hold limbo sticks along with other varied duties. Location: City Scape Event Center-Downtown.

Skills or Requirements: Friendly and work well with others.

Hours: Feb 26 & 27, 2010 [5:30-9:30pm]

Minimum Age: 16

Youth Development Center Assistant 🗳️ 🗳️ Help with various programs, ceramics, teen night, chess club, & computers.

Location: Youth Development Center, 230 E. Crosstown Parkway, Kalamazoo.

Skills or Requirements: Vary by activity. Friendly and work well with others.

Hours: Flexible day and evening hours.

Minimum Age: 16

Kalamazoo Drop-In Child Care Center

129 S Park, Kalamazoo, 49007 • www.kdccc.org

Teen Childcare Aide 🏠 🚗 Assist in daily operation of center by engaging children in play and activities, providing some supervision, cleaning, and occasional clerical duties.

Skills or Requirements: Experience or desire to work with children 6 wks-5 years.

Hours: Mon-Fri [11am-3pm], minimum of 2 hour shifts

Minimum Age: 12

Kalamazoo Gay Lesbian Resource Center

629 Pioneer Street, Kalamazoo, 49008 • www.kglrc.org

Mailing Assistant 🏠 🚗 Assist in preparing newsletter & mailings throughout the year.

Hours: Vary

Minimum Age: 13

Kalamazoo Gospel Mission

448 N Burdick, Kalamazoo, 49007 • www.kzoogospel.org

Family Fun Day Volunteers 🏠 🚗 🍷 🍷 Need fun-loving people to help with Family Fun Day. Volunteers will help make popcorn, cotton candy, snow cones and help with games for children and serving food to the community.

Hours: Event held in Jul, [11am-3pm]

Minimum Age: 16

Food Warehouse Worker 🏠 🚗 🍷 🍷 Assist with unloading food donations, rotating stock, checking expiration dates among other various activities.

Skills or Requirements: Some lifting

Hours: Flexible Mon-Sat [9am-4pm]

Minimum Age: 15, 8 with adult

Holiday Meal Helper 🏠 🚗 🍷 🍷 Help prepare, serve & clean up after holiday meals such as Thanksgiving, Christmas or Easter etc.

Hours: On holidays, flexible between [8am-8pm], your choice of shift

Minimum Age: 16

Sonshine Kids Child Care Helper 🏠 🚗 Assist in daily activities helping children at snack time, with crafts, reading books and playing outside.

Skills or Requirements: Background check is required. Must be patient and be able to provide compassionate, loving care.

Hours: Mon-Fri [8:30-11:30am]

Minimum Age: 17

Soup Kitchen Helpers 🏠 🚗 🍷 🍷 Help prepare meals, serve guests and assist in clean up at meals.

Skills or Requirements: Friendly attitude and willingness to serve others

Hours: Lunch shift: Mon-Sat [10am-1:30pm] Sun [11am-2pm];

Dinner shift: [4pm-7:30pm]

Minimum Age: 16

Kalamazoo Institute of Arts

314 S Park St, Kalamazoo, 49007 • www.kiarts.org

Art Fair Volunteers 🗺️ 🚗 🚚 Available assignments include face painting, helping kids make crafts, distributing maps, booth-sitting, and selling balloons.

Skills or Requirements: 1-day time commitment, and attend training. Some experience with paints or make-up is desirable but not required.

Hours: Art Fair is held first Sat in Jun; 2-4 hr shifts scheduled [9am-5pm]

Minimum Age: 13

Teacher's Aide 🗺️ 🚗 Assist teachers at kids' art camps over breaks, or summer.

Skills or Requirements: Patience, enthusiasm and interest in working with kids.

Hours: Mon-Fri [8:45am-12:15pm] and/or [12:45-4:15pm] or

Sat, times vary

Minimum Age: 13

Kalamazoo Junior Girls Org.

1114 West Paterson, Kalamazoo, 49007

Children's Fashion Show Helpers 🗺️ 🚗 Aid with show preparation, and assist youth (4-14 yrs) participating in the show.

Hours: Auditions held in November, Practices held Mar, Apr & May.

Minimum Age: 17

Kalamazoo Nature Center

7000 N Westnedge Ave, Kalamazoo, 49009 • www.NatureCenter.org

Adopt-A-Trail 🗺️ Includes trail maintenance, seed collection, invasive weed management.

Skills or Requirements: Volunteer should enjoy working outside and have reliable transportation to and from the Nature Center.

Hours: Sat. trail workdays or flexible, Mon-Fri

Minimum Age: 16

Avian Research 🗺️ 🚗 Bird Banding (Jun-Nov), outdoor survey participation; indoor data entry and compiling reports year-round.

Skills or Requirements: Bird identification skills are helpful. May need to work in adverse conditions and walk 5+ miles a day.

Hours: Vary with seasons

Minimum Age: 18

Barnyard Host 🗺️ Act as host to visitors introducing them to barn animals, assist barn staff with story corner and crafts.

Skills or Requirements: Training provided in May, call for dates. Comfortable speaking to the public and enjoy working with children.

Hours: Wed [9:30am-12:30pm], Jun-Aug, and/or Sat [9:30am-12:30pm], Jun-Aug, other times for special occasions.

Barn is open: Tue-Sat [10-4], Sun [1-4]; weekend times in May & Sep

Minimum Age: 15

Exhibit Animal Care 🗺️ Feed, care, and participate in cage cleaning for exhibit animals. This is an excellent parent-child opportunity!

Hours: Vary, typically 1-1.5 hrs/wk

Minimum Age: 14, younger with parent

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Education Assistant 🍂 Assist with educational programs for children, keep children focused on activities, give demonstrations and help with set up & take down.

Skills or Requirements: Enjoy working with children; public speaking skills, Michigan natural history knowledge helpful. Training is provided.

Hours: Mon-Fri mornings or early afternoons, 4 hrs/wk, Fall, Winter, Spring

Minimum Age: 18

Holidays at The Delano Homestead 🍂🍂🍂 Volunteers needed to assist in providing program by greeting visitors or helping with crafts.

Location: DeLano Homestead, 555 West E Ave, Kalamazoo

Skills or Requirements: Enjoy working with people

Hours: First two Sundays in Dec [1-4pm]

Minimum Age: 16

Hummingbird-Butterfly Garden Upkeep 🍂 Work outside and learn how to encourage plants to grow! This is a great opportunity to be outside and enjoy the fresh summer air. Join the Nature Center gardeners to have fun, get your hands dirty and learn more about the wonderful world of gardening.

Skills or Requirements: Enjoy gardening

Hours: Tue mornings or other hours as arranged

Minimum Age: 16

Land Stewardship 🍂🍂🍂 Assist with Springtime Garlic Mustard Removal.

Skills or Requirements: Willing to work outdoors.

Hours: Apr and May, hours to be arranged, weekends or evenings possible

Minimum Age: 18

Maple Sugar Season Activity Volunteers 🍂🍂🍂 Help with craft activities, greet people, tend the fire, assist with school groups, cook or serve pancakes, and other Maple Sugar Festival opportunities. This is an excellent parent-child opportunity!

Skills or Requirements: Must enjoy working with children, families, and outdoors.

Hours: 2-4 hr shifts Feb-Mar: Mon-Sat [9-5] Sun [1-5]

Minimum Age: 14, younger with parent

Nature Steward 🍂🍂🍂 Includes gardening, trail maintenance, seed collection, & invasive weed management.

Skills or Requirements: Enjoy working outside and have reliable transportation to and from the Nature Center.

Hours: Spring, Summer, Fall; Mon-Sat [9-5], Sun [1-5], vary by activity

Minimum Age: 18

Special Events Assistant 🍂🍂🍂 Help with the Maple Sugar Festival, Earth Day, Creatures of the Night, Holidays at the Homestead and other single event opportunities, especially on weekends.

Skills or Requirements: Must enjoy working with people

Hours: Vary, 4 hr shifts scheduled on weekends

Minimum Age: 15

Summer Camp Assistant 🍂 Assist with summer day camp programs for children.

Skills or Requirements: Must enjoy working with children. Leadership skills. Willing to work outdoors possibly under adverse conditions.

Hours: Jun-Aug, two week commitment, daytime hours

Minimum Age: 16

Kalamazoo Public Library - Ready to Read Program

315 S Rose St, Kalamazoo, 49007 • www.kpl.gov

Volunteer Reader 🗺️ 🗺️ 🗺️ Read aloud to children at community sites serving low-income families. Sites include waiting rooms of health clinics, social agencies, homeless shelters & Head Start and PEEP classrooms. The Library provides training & books.

Skills or Requirements: Experience interacting with children and enjoy reading aloud.

Hours: 1-2 hrs/wk scheduled on a regular basis

Minimum Age: 16

Kalamazoo RESA - Croyden Avenue School

4606 Croyden Ave, Kalamazoo, 49006 • www.kresa.org

Paraprofessional Assistant 🗺️ 🗺️ Assist classroom staff with instruction of students, ages 3 to 26, who have severe cognitive impairment and/or autism spectrum disorders. Assist with student bussing, feeding, field trips, playground activities, group academic & structured play sessions.

Skills or Requirements: Volunteers 14 and under can work a maximum of 4-8 hrs/wk. Completion of onsite training. Criminal background check is required. Ability to work well with youth.

Hours: Mon-Fri [8:30am-2:30pm]

Minimum Age: 12

Kalamazoo River Valley Trail

3299 Gull Road, Kalamazoo, 49048 • www.kalcounty.com/parks/krvt

Trail Clean-Up Day Volunteers 🗺️ 🗺️ 🗺️ Volunteers are needed to assist with trail clean-up: raking, sweeping and removing debris in celebration of Earth Day.

Skills or Requirements: Refreshments and equipment provided, however volunteers may also bring own equipment.

Hours: Held annually on or around Earth Day.

Minimum Age: 14

Trail Event Crew 🗺️ 🗺️ 🗺️ Assist in trail special event implementation with activities such as set-up, tear-down, distribution of trail information and materials during the event, register event participants, pass out water & refreshments and more.

Hours: Flexible according to special events implemented spring through fall and can be on weekdays/evenings or weekends.

Minimum Age: 16, under 16 must be accompanied by adult

Kalamazoo Valley Habitat for Humanity, Inc.

525 E Kalamazoo Ave, Kalamazoo, 49007 • www.habitatkalamazoo.org

Construction Volunteers 🗺️ Work on construction sites to help build 10-12 homes. Includes most phases of construction. Sites built year-round in greater Kalamazoo.

Skills or Requirements: Skills and experience in home renovation a plus

Hours: Tue-Thu [8am-4pm], Thu [6-9pm] and Sat [8am-4pm]

Minimum Age: 16

Habitat Restore Volunteer 🏠♿🚗 Volunteer will assist with helping customers, answering phones, cleaning and organizing stock at our ReStore retail location.

Skills or Requirements: Orientation and parent/guardian waiver required.

Hours: Flexible, Tue-Fri [9-5], Sat [9-2] min of 4 hrs/wk

Minimum Age: 16

Kalamazoo Valley Museum

230 N Rose St, Kalamazoo, 49007 • www.kalamazoomuseum.org

Hands-On Program Assistant ♿🚗🚚 Assist children with arts and crafts on various Sats throughout the school year as well as daily during school breaks:

Dec 28 - Jan 1 and Mar 29 - Apr 2, 2010.

Skills or Requirements: Positive attitude and ability to work well with kids. Background checks required for all volunteer positions.

Hours: Occasional Sats and holiday breaks. Typical hours [12:30-4:30]

Minimum Age: 14

Kalamazoo-Portage FIRST LEGO League Robotics Team

811 Edison Street, Kalamazoo, 49004

Research Mentor - Theme: Climate Change Research an issue relating to the year's theme and teach it to kids and help them create an innovative solution to the problem and present in a fun way to judges at the FIRST LEGO competition.

Skills or Requirements: Willingness to learn alongside the kids.

Hours: 4 hrs every other Sat afternoon starting in Sep and monthly meetings during the summer (Jun-Aug)

Minimum Age: 16

Robotics Mentor This position involves working with the robotics team to design, build and program a robot using LEGO Mindstorms for the FIRST competition. Volunteers help to teach the kids, but are not allowed to build the robot for them.

Skills or Requirements: A desire and willingness to learn. Useful but not required skills would be knowledge of programming, basic engineering concepts (such as gearing and structural strength) and knowledge of LEGO's design.

Hours: Every other Sat [12-5], Sep through mid-Dec.

Minimum Age: 16

Kellogg Biological Station

3700 E Gull Lake Dr, Hickory Corners, 49060 • www.kbs.msu.edu

Bird Care Help feed birds at the Bird Sanctuary and other activities, as needed.

Hours: Flexible

Minimum Age: 15

Bird Sanctuary Gardener ♿🚗 Help maintain the pollinator garden, native prairie, and natural grounds at the sanctuary. Duties include weeding, planting, transplanting, watering, etc. Also help produce identification signs for plants in the pollinator garden.

Skills or Requirements: Must enjoy working outside in all kinds of weather and be capable of performing physical labor. Knowledge of plants and gardening is not required, but the desire to learn is.

Hours: Flexible, but a group meets weekly on Tue

Minimum Age: 13

Junior Interpreter and Tour Guide 🗺️ Help lead tours for scheduled groups visiting the Bird Sanctuary and help out with educational programs throughout the year.
Skills or Requirements: Volunteers/teens should be interested in nature/environment, especially birds, and have a desire to teach groups of all ages. Knowledge of the sanctuary is not necessary; all interpreters go through training and shadow experienced interpreters.

Hours: Flexible, 20 hrs/yr
Minimum Age: 15

Science Adventures Summer Day Camp Junior Counselor Help with one-week summer camp sessions focusing on ecology, wetlands and forests. Greet campers each morning, assist in leading activities and supervision of campers, set-up and clean-up, and help campers find the person picking them up.

Skills or Requirements: Enthusiastic, responsible, caring with an interest in working with youth and enjoying the outdoors. Must be willing to make a 5-day commitment.

Hours: Jun 21-25, Jul 5-9, Jul 12-16, Jul 19-23; Mon-Fri [8:30am-3pm]
Minimum Age: 13

Kindleberger Summer Festival

Kindleberger Park, Parchment, 49004 • www.kindleberger.org

Festival Volunteers 🗺️🗺️ Opportunities are available in the following areas: face painting, hands-on arts, finger painting, Arts & Crafts runners, information booth attendants, pathway monitors, parade volunteers, t-shirt sales, playbill distributors, or street dance volunteers.

Skills or Requirements: A willingness to work and support festival activities.

Hours: Annually in mid-Jul. Times vary by activity.
Minimum Age: 16

MI Dept of Human Services

322 E Stockbridge Ave, Kalamazoo, 49001 • www.Mich.gov/dhs

Mentor 🗺️🗺️ Mentor a child one-on-one, serve as a role-model, be a friend and a listener, give guidance and counsel, and participate with the child in various activities.

Skills or Requirements: Personal transportation, able to pass criminal background clearance, & commit to one year mentorship for a child

Hours: Coordinated between mentor and mentee
Minimum Age: 18

Transportation Driver 🗺️🗺️🗺️ Periodically transport clients to and from scheduled and emergency appointments throughout Kalamazoo County. Some out of county trips occur.

Skills or Requirements: Able to drive, read signs and follow directions, valid driver's license, & current insurance if using own car

Hours: Flexible daily Mon-Fri [8am-5pm]
Minimum Age: 18

Office Assistant 🗺️🗺️🗺️ Assist volunteer service program staff by performing light typing, filing, copying, data input, telephone duties and mailing functions.

Skills or Requirements: General office, communication, writing & math skills desired

Hours: Flexible Mon-Fri [8am-5pm] dependent on volunteer
Minimum Age: 15

Michigan Festival of Sacred Music

Locations throughout Kalamazoo • www.mfsm.us

Festival Event Volunteers 🏠🧳🚗🚚 Volunteer as ushers, greeters, ticket sellers, housing & reception hostesses, meal coordinators or distributing promotional materials or stage assistance. Maintain and update mailing list (year-round).

Skills or Requirements: Conscientious, pleasant personality, love of music, art, and interfaith and intercultural initiatives helpful

Hours: Flexible, event held mid-November annually

Minimum Age: 14

Minority Business Alliance of SW Michigan

435 Whitcomb Ste. J Upper Level, Kalamazoo, 49001 • www.minoritybusinessalliance.ws

Annual Minority and Women Owned Business Expo 🧳🚗🚚 Pre-event volunteers organize registration forms, other materials needed for the event. During event volunteers aid in registration, work as lunch exhibit table relievers, & escort Governor's office representatives & other key business presenters.

Skills or Requirements: Volunteers must have no criminal record.

Hours: 2-hr training for those working day of event; 4 hrs/day for three days/wk until the event takes place. Annual event held in Oct.

Minimum Age: 18

MSU Extension Kalamazoo County

3299 Gull Rd 2nd Wing Rm 410, Kalamazoo, 49074 • www.kalcounty.com/msue

Holiday Party for Kinship Care Families 🧳🚗🚚 Help with our holiday party for relatives raising relative children. Tasks include: registering families, assisting with caroling, working with crafts for children, serving lunch, clean up, Santa photos, family photos, and event photos, etc

Hours: Sat, Dec 12, [9am-2pm]; min of three hrs requested
Held annually in Dec

Minimum Age: 16

New Year's Fest

141 E. Michigan Ave, Ste 100, Kalamazoo, 49007 • www.newyearsfest.com

New Year's Fest Volunteers 🏠🧳🚗🚚 Greet people as they enter buildings and check to make sure that everyone is wearing a New Year's Fest button. All jobs are indoors or inside a heated tent. Great to do with a friend or a group! Locations around Bronson Park and downtown Kalamazoo.

Skills or Requirements: All volunteers receive a free t-shirt and complementary button admission. Enjoy the entertainment and activities while you volunteer your time!

Hours: Two-hr shifts, various shifts available, [5:00pm-Midnight]

Minimum Age: 15

Oakwood Neighborhood Association

3320 Laird, Kalamazoo, 49008 • www.oakwoodneighborhood.org

Computer Tutor/Activity Assistant 🗺️ 🗺️ Help children ages 4-12 with computer activities, arts & crafts, & athletic activities two hours a day, assist with scheduling activities, give out snacks and help clean the activity area.

Skills or Requirements:

Hours: 6-wk summer program, mid-Jun through Jul;
Mon-Fri [3-5pm] (Volunteers not required to work every day.)

Minimum Age: 13

Park Caretaker 🗺️ 🗺️ 🗺️ Preserve and improve Woods Lake Park through removal of invasive plants, re-planting native plants, picking up trash, bush-whacking, stone hauling, and trash removal.

Skills or Requirements: Ability to recognize different types of plants preferred.

Hours: Flexible

Minimum Age: 13

Portage Cable Access

8111 S Westnedge Ave, Portage, 49002 • www.portagecableaccess.org

Video Camera Operators 🗺️ Participate in videotaping live events such as concerts, city and board meetings, sporting events and other televised events.

Skills or Requirements: Training is provided, however experienced operators are welcome.

Hours: Flexible 3-4 hr shifts

Minimum Age: 16

Portage Community Center

325 E. Centre, Portage, 49002 • www.portagecommunitycenter.org

Blood Drive Assistant 🗺️ 🗺️ 🗺️ Volunteers work 3-hr shifts helping as a greeter or canteen aide. Greeters sign-in donors and have them read Red Cross material. Canteen Aides serve refreshments to donors after they give blood.

Hours: 2nd Mon of every month [Noon-3pm] or [3-6pm]

Minimum Age: 14

Clothing Bar Assistant 🗺️ 🗺️ 🗺️ Assist with sorting, folding and organizing clothing for the Clothing Bar. Assist consumers of the Clothing Bar. Minimum Age: 16. Spanish speaking volunteers are especially needed.

Skills or Requirements: Enjoy public interaction.

Hours: Mon-Fri [9am-5pm]

Minimum Age: 16

Elementary School Tutor 🗺️ 🗺️ High school students tutoring elementary school students in a variety of subjects.

Skills or Requirements: Enjoy tutoring children. Must make a semester commitment.

Hours: Mon or Wed [4-6pm]

Minimum Age: 14

Loaves & Fishes Pantry Helper 🗺️ 🗺️ Packing food for Loaves and Fishes clients.

Hours: PCC Loaves & Fishes pantry operates the last two wks of each month. Flexible days, [2:30-4:30pm]

Minimum Age: 14

APPLY ONLINE! - www.volunteerkalamazoo.org | 27

Teen Staff 🗺️ 🗺️ 🗺️ Serve as a role model to middle school youth. Participate in the after school program activities that range from board games, crafts, homework or Wii. All applicants must have the ability to HAVE FUN while being a leader. Minimum age: 15.
Skills or Requirements: Enjoy working with children.

Hours: Mon-Fri [3-6pm]. Must make a semester commitment.

Minimum Age: 15

Portage District Library

300 Library Lane, Portage, 49002 • www.portagelibrary.info

Summer Reading Assistant 🗺️ 🗺️ 🗺️ Volunteers work 3-hour shifts at our Summer Reading Table. Volunteers assist children and adults as they sign up online for the summer program, distribute prizes, and help participants with any questions they have about the program or summer events.

Skills or Requirements: Must be friendly, possess excellent communication skills and enjoy working with people of all ages.

Hours: Flexible times Mon-Sat (3-hr shifts available)

Minimum Age: 13

Public Media Network

357 S. Kalamazoo Mall Ste 300, Kalamazoo, 49006 • www.cactv.org

Camera Operator 🗺️ 🗺️ 🗺️ Events, activities and news are happening all the time in Greater Kalamazoo. Help the Public Media Network share these with the wider cable-viewing audience by running camera for us. We will train you on the equipment for future work opportunities.

Hours: On-call basis; events to be videotaped will be scheduled a few weeks in advance & volunteers can be coordinated.

Minimum Age: 15

Office Support 🗺️ 🗺️ 🗺️ General office duties including answering phones, filing, greeting clients, making copies and other light office work as needed.

Hours: Mon-Fri mornings

Minimum Age: 18

Television Interviewer/Host 🗺️ 🗺️ 🗺️ Not afraid to be in front of a camera? Can you get people to talk about themselves and their activities? Then the Public Media Network could use your help for conducting interviews, moderating panels, and/or hosting.

Hours: Assignments for interviews/host will be several weeks prior to shoot. Call for more information.

Minimum Age: 15

Red Tent

www.redtentcommunity.org

Administrative Assistant 🗺️ Duties may include (depending on interests/skills): filing, data entry, data management, correspondence, editing, creating marketing material, accounting, strategic planning, web development & updates, legal consultation, fundraising, grant writing.

Hours: Flexible, 4-20 hours/week

Minimum Age: 16

General Support Help with gear and food preparations for summer wilderness trips, van rental pick-up/drop-offs, monthly meeting food donations and shopping for supplies.

Hours: Flexible

Minimum Age: 16

Special Events Coordinator 🗺️ 🗳️ Volunteer would assist in planning, communication and implementation of special events that support the mission of the organization, i.e. Annual reunion of all participants involving art projects, service project planning, workshops and great food.

Hours: Flexible, Event held Jan 16-17, 2010

Minimum Age: 16

Residential Opportunities, Incorporated

1100 S Rose St, Kalamazoo, 49001 • www.resopp.org

Special Events Volunteers 🗺️ 🗳️ ROI has several events throughout the year that need organizers, hosts, socializers, set up and clean up. The events might be a Halloween Party, Christmas/December Holiday Party, picnic, carnival, or outing in a local recreational area.

Skills or Requirements: Organization skills and a willingness to make new friends.

Hours: Vary, usually evenings or weekend days

Minimum Age: 13

Richland Area Community Center

9400 E CD Ave, Richland, 49083 • www.richlandareacc.org

Website Volunteer The Center seeks a volunteer who is savvy with HTML and would enjoy keeping the Center's website and Facebook Page current. Successful volunteer would receive a recommendation for job opportunities. Minimum Age: 16.

Skills or Requirements: HTML savvy, trustworthy, dependable, good communication skills.

Hours: Flexible. Volunteer can work from home.

Minimum Age: 16

Salvation Army, The

1700 S Burdick St, Kalamazoo, 49001 • www.usc.salvationarmy.org/kalamazoo

Red Kettle Bell Ringers 🗺️ 🗳️ Help ring in the change by ringing the bell to help raise funds for the Salvation Army. Volunteers must stand for extended periods of time outside and greet and thank shoppers as they drop donations in the kettle. Great for groups and musicians!

Skills or Requirements: Able to tolerate cold days working outside. Engaging personality and enjoy working with the public.

Hours: Nov 19 - Dec 24, 2 to 4 hr shifts available between [10am-9pm]

Minimum Age: 14

Thanksgiving Basket Set Up Worker 🗺️ 🗳️ Help put the turkey on the table for families in need! Participate in an assembly line production of Thanksgiving food baskets.

Skills or Requirements: Volunteers must be able to do some lifting (between 10-50lbs).

Hours: Mon, Nov 22, 2010 [6pm-8pm] (or until finished)

Minimum Age: 14

SmartShop Metal Arts Center

516 E North St, Kalamazoo, 49007 • www.smartshopkalamazoo.com

Fall Gardening Day Volunteers 🗑️ 🚿 🚲 Transplant garden plants and donate extra plants to Habitat for Humanity's Community Garden. Plant greenbelt area in front of Smartshop to beautify Northside neighborhood. Have fun enjoying the company of generous, hardworking people! Lunch and cool shirt

Hours: Held annually in October; Shift [1-5pm]

Minimum Age: 16

Gallery Greeters 🗑️ 🚿 🚲 Greet people at the gallery during regular business hours or during special events. Assist in keeping the gallery in good repair (cleaning).

Skills or Requirements: Outgoing personality, ability to work independently and a smile.

Hours: Flexible during Thu-Fri [Noon-8pm], Sat [Noon-5pm]

Minimum Age: 14

Recycling Coordinator 🗑️ 🚿 🚲 At the Smartshop, we are very interested in being "green". Looking for a volunteer to help us streamline our recycling program and deposit products at recycling facility. Other "green" ideas are also welcome.

Skills or Requirements: Must be able to work independently and be a self-starter.

Hours: Flexible

Minimum Age: 18

South County Community Services

101 S Main St, Vicksburg, 49097 • www.sccs.us

Art Camp Summer Recreation Aide 🗑️ 🚿 🚲 Help implement a fun summer arts program full of crafts, games, activities and snacks, for children ages 5-10, at various sites in South County, including Fulton, Schoolcraft, Vicksburg and Scotts.

Hours: Summer, [8:45am-Noon] and [12:45-4:00pm]; days are flexible

Minimum Age: 14

Southwest Michigan Land Conservancy

6851 S Sprinkle Rd., Portage, 49002 • www.swmlc.org

Nature Preserve Steward 🗑️ 🚿 🚲 Help maintain nature preserves by lopping brush, pulling invasive plants, clearing trails, planting seeds, installing fencing and signs.

Hours: Apr-Oct, Wed [9-Noon]; Two Sat/mo [9-Noon]; some Sun [Noon-4]

Minimum Age: 18

SPCA of SW Michigan

PO Box 2676, Kalamazoo, 49081 • www.spcaswmich.org

Adoption Counselor and Follow Up Caller Volunteers complete phone calls that take about 15 minutes to follow up with animal placement and well-being, to assure satisfactory conditions exist.

Skills or Requirements: Good communication skills and love of animals.

Hours: Flexible

Minimum Age: 18

Cat Socialization and Care 🏠🐾🐾 Provide regular play time and care with rescued cats to aide in socialization as part of each animal's rehabilitation.

Skills or Requirements: Patience, ability and willingness to clean up after animals and a love for cats.

Hours: Choose from 2 daily shifts [8-Noon] or [3-7pm]

Minimum Age: 15 with adult supervision or permission

Clerical Assistant 🏠 Provide clerical assistance in office; answer phones, filing, assist with clerical projects.

Skills or Requirements: Professional and flexible.

Hours: Flexible

Minimum Age: 15

Dog Socialization and Dog Walking 🏠🐾 Socializing and walking the shelter dogs.

Skills or Requirements: Ability and willingness to clean up after animals & work outdoors.

Hours: Two daily shifts [8am-Noon] or [3-7pm]

Minimum Age: 15

Drivers for Transporting Rescue Animals Transport dogs/cats to or from adoption events & vet clinics for treatment. Call for details.

Skills or Requirements: Compassion for animals, current driver's license and ability to assist with transfer of animals.

Hours: Flexible

Minimum Age: 18

Foster Homes for Cats and Dogs 🏠🐾 Provide a home environment for animals awaiting a permanent placement. Care provided by foster families and individuals is a gift to these animals. SPCA provides for all medical needs, families/individuals provide food. Some assistance is available.

Skills or Requirements: Compassion for animals, time & ability to provide care & companionship to foster pets

Hours: Vary

Minimum Age: 18

Specialized Language Development Center

504 S Westnedge Ave, Kalamazoo, 49007 • www.sldcenter.org

Office and Educational Services Ambassadors 🏠🐾 Ambassadors provide support for office activities including typing, filing, data entry and database management, phone/customer/client service support providing information on services, answering questions, & follow up conversations.

Skills or Requirements: Detail oriented, data entry, database management, reception, and filing. Office experience helpful.

Hours: Flexible, Mon-Fri [8-4:30pm]

Minimum Age: 15

Stuart Area Restoration Association

530 Douglas Ave, Kalamazoo, 49007 • www.stuartarea.org

Anti-Litter Team Volunteers 🏠🐾🐾 Help pick up litter and keep the Stuart Historic Neighborhood beautiful.

Hours: Flexible

Minimum Age: 17

Event Volunteers 🗓️ 🗓️ 🗓️ Volunteers needed for various tasks related to special events, such as Historic Homes Tour, Holiday Homes Tour and others.

Hours: Flexible

Minimum Age: 17

Gardener 🌿 🗓️ 🗓️ 🗓️ Work outside weeding and watering flowers in many perennial gardens located within the Stuart area neighborhood.

Hours: Flexible

Minimum Age: 13

Stulberg International String Competition

359 S Kalamazoo Mall #14, Kalamazoo, 49007 • www.stulberg.org

Data Entry/Filing 🗓️ 🗓️ Assist with general office duties required to support the Stulberg Competition.

Skills or Requirements: Filing, organizational skills, detail-oriented, data entry and database experience desired. Training available.

Hours: Jun 1 - Aug 3, 2010, flexible Tue-Fri [9:30am-3:30pm]

Minimum Age: 18

Threads of Hope

First Assembly of God Church, 5550 Oakland Dr, Portage, 49024

Needlework Volunteer 🧶 🗓️ Do you enjoy knitting, sewing or crocheting? If so, Threads of Hope is looking for volunteers to make goods to donate to area organizations in need. Volunteers should know how to sew, knit or crochet, however training can be available.

Skills or Requirements: For those volunteers who sew, a sewing machine is a plus.

Volunteer should be friendly, outgoing and work well with others. Work can be done from home if desired.

Hours: Meetings are one Sat in Jan-Nov and last Tue of the month Jan-Oct

Minimum Age: 15

USTA Boys 18 & 16 National Tennis Championships

Kalamazoo College, Kalamazoo, 49006 • www.ustaboys.com

Ball Runners 🗓️ 🗓️ Be close to the action! Ball runners, ages 10-15, work as a team to retrieve balls during matches on the three top courts at Kalamazoo College's Stowe Stadium. Forms available at www.ustaboys.com. Sign up early!

Skills or Requirements: Must attend mandatory meeting Tues May 25, 7-7:30 pm in the Markin Racquet Center, and some evening practices twice/week during the summer and work daily assigned shifts during tournament. Register by Fri, May 21, 2010.

Hours: Aug 6-15, 2010 [8am-6:30pm], teams of runners will be assigned morning, mid-day or afternoon shifts each day of the tournament.

Minimum Age: 9

Tournament Volunteers 🗓️ 🗓️ Watch great tennis! Be part of this nationally renowned tournament. Get your family/friends together and volunteer for various jobs at the Nationals. Location: Held at Kalamazoo College's Stowe Stadium & WMU Sorensen Cts.

Skills or Requirements: Find out more at www.ustaboys.com

Hours: Aug 6-15, 2010; various shifts

Minimum Age: 9

Tower Runners 🏠 🚗 Tower runners, ages 12-19, work at Kalamazoo College's Stowe Stadium in teams of 2 to put players' names on the "Player On Court Board" and run errands for the tower officials. Patience is needed in waiting at your assigned area for a task to be given.

Skills or Requirements: Find out more at www.ustaboys.com

Hours: Aug 6-15, 2010, 4-hour shifts [7:45am-7:30pm]

Minimum Age: 12

Vineyard Outreach Ministry

811 S Westnedge Ave, Kalamazoo, 49008 • www.vineyardoutreachministry.org

Holiday Pecan Fund-Raiser Cooks and Packagers 🍽️ 🚗 🏠 Volunteers are needed to help roast, coat, and package pecans for a ministry fund-raiser.

Skills or Requirements: No special skills required.

Hours: Call for dates and hours

Minimum Age: 15

Kids Klub Supper Hour Volunteer 🍽️ 🚗 This program provides children with an opportunity to join with other neighborhood kids, ages 4-14, to participate in activities and a meal on Tue afternoons. Help with tasks relating to feeding and interacting with Klub participants.

Skills or Requirements: Ability to work well with adults and youth

Hours: Tue [4:30-6:30pm] Oct-May

Minimum Age: 17

Kids Playtime Volunteer 🍽️ 🚗 🏠 Interact with Vine Neighborhood children ages 3-12 as they play, do projects, learn about different cultures, and do other activities.

Skills or Requirements: Dependable, responsible, maintain confidentiality

Hours: Thu [6-8pm]

Minimum Age: 17

Tutor 🍽️ 🚗 Tutors are needed to work one-on-one with school aged children.

Skills or Requirements: Dependable, responsible, maintain confidentiality

Hours: Wed [4-5pm], [4:30-5:30pm] or [5-6pm]

Minimum Age: 17

Youth Program Service Workers 🏠 🍽️ 🚗 🏠 Volunteers are needed for youth programs, short-term projects, maintenance and remodeling projects. Court ordered volunteers permitted for the short-term projects, maintenance and remodeling projects.

Hours: Vary

Minimum Age: 17

West MI Glass Society

436 N Park St Ste 209A Box 26, Kalamazoo, 49007 • www.wmglass.org

Clerical/Mailing Assistant 🏠 Help with quarterly newsletter and other mailings: stuff, fold, staple, label, etc.

Hours: Vary, call for more information

Minimum Age: 13

Event Assistants 🗺️🗺️🗺️ Help with special events, including: Explore Glass Art Day; annual Public art project in the community; or Summer Glass Camp for KIDS. Help with registration, errands, greeting guests, party planning and cookie baking for events and volunteer recognition.

Hours: Vary by event

Minimum Age: 13

WMU Homecoming Campus Classic

300 E. Walwood Hall WMU, Kalamazoo, 49008 • www.wmich.edu/race

Course Marshals 🗺️🗺️🗺️ Course marshals are positioned on the route to ensure that runners follow the route and don't stray or cut corners. Provide water and cheer on runners throughout the race.

Hours: Held annually on Sat during WMU's Homecoming weekend, [7:30am-11:00am]

Minimum Age: 14

Finish Line Reporter 🗺️🗺️🗺️ Retrieve the time-recording chips from the runners' shoe & turn these in to race officials for recording. Reporters, who work from beginning to end of race, are often asked about race result postings and after-race activities.

Skills or Requirements: Must be able to yell.

Hours: Held annually on Sat during WMU's Homecoming weekend, [7:15am-end of race]

Minimum Age: 14

Logistics Team 🗺️🗺️🗺️ Logistics volunteers assist with early morning race course barricades, traffic control and may be needed as early as [6am].

Hours: Held annually on Sat during WMU's Homecoming weekend, generally in Oct

Minimum Age: 14

Registration Assistants 🗺️🗺️🗺️ Assist with late registration, check in, registration of volunteers, distribution of materials, ensuring all paperwork is completed by all race entrants, distributing recording chips and T-shirts to runners.

Hours: Held annually on Sat during WMU's Homecoming weekend, generally in Oct

Minimum Age: 14

Wolf Lake Fish Hatchery Visitor Center

34720 CR 652, Mattawan, 49071 • www.michigan.gov/dnr


Fish Fest Volunteer 🗺️🗺️ Join in the fun by working as a festival greeter, front desk receptionist, catch and release fishing assistant, parking lot attendant, assistant, fishing simulator operator, or kid's activities assistant.

Skills or Requirements: Vary by activity.

Hours: Jul 17-18, 2010 [9:30am-4:30pm]

Preparation and clean-up: Jul 12-23, 2010


Minimum Age: 16

Fishing Program Assistant  Assist with children’s catch and release fishing program. All equipment is provided.

Skills or Requirements: Basic fishing knowledge is mandatory. Volunteers will instruct individuals on casting techniques, tying knots, line fishing & releasing fish from the hook.

Hours: Sat [9am-2pm], Jun-Aug; Volunteers not required to work every Sat.

Minimum Age: 16

Miscellaneous Volunteer Project Assistant  Assist in projects and programs at the Visitor Center including various program assistance, trail maintenance, front desk reception, pond maintenance, butterfly garden attendant and more.




Skills or Requirements: Vary by activity

Hours: Vary, Tue-Sat

Minimum Age: 16

Youth for Christ Kalamazoo

111 E Kalamazoo Ave, Kalamazoo, 49007 • www.thetasteofheaven.com

Taste of Heaven Store Helper    Come join us and pop popcorn, cook caramel corn, drizzle chocolate, package product and help clean up. Call to schedule!

Skills or Requirements: Must be willing to serve and have fun working with other people! Must have hair pulled back, wear closed toed shoes and shirt with sleeves (no tank-tops) and be able to stand or sit for 1 or 2 hrs at a time.

Hours: 2 hr shifts during store hours: Mon, Tue, Thu & Fri [9am-3:30pm], Wed [9am-5:30pm], Sat (Nov & Dec only) [9am-1pm]

Minimum Age: 13

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